



21 March 2022

Dear Parent/Carer of Year 11 Student

As you know we have just conducted our second set of Pre Public Examinations (PPEs or mocks) for Year 11 students. These assessments were designed to assess students' knowledge and understanding across the curriculum to generate a Predicted Grade and assess student's academic progress. They were also designed to inform teachers of any potential gaps in this knowledge and understanding, or identify areas of focus for students' revision and exam preparations ahead of the summer examination season. We will be issuing students and parents/carers with an Academic Progress Summary Report in the week commencing 28<sup>th</sup> March. In this same week we will be hosting our second **Virtual Year 11 Consultation Evening on Wednesday 30<sup>th</sup> March from 4:00pm to 7:40pm.**

The Consultation Evening will run as a video meeting with 5 minutes allocated for each appointment. In this time teaching colleagues will be able to provide feedback on student's progress and their areas of strength and further development within each subject area to support students' continuing progress across the curriculum. However, we appreciate that a particular point of discussion may require longer than the 5-minute meeting time allows. In addition, it may be that you are unable to secure a booking with a particular subject area or teacher due to the number of students requiring an appointment. If you would like further information following the consultation evening or would like to discuss your son/daughter's progress with a particular teacher, we would advise that parents/carers email [consultationevening@helsbyhigh.org](mailto:consultationevening@helsbyhigh.org) with the nature of the query and we will then direct this to the relevant colleague to facilitate a longer discussion or provide further information.

To make your appointments please login at: <https://parents-booking.co.uk/helsby>

**To login you will need to enter:**

- Your first name and surname
- Your child's first name, surname and date of birth

The login details you enter must match those we have on record for you.

Appointments will be available to book from **7pm on Tuesday 22<sup>nd</sup> March** until **12noon on Wednesday 30<sup>th</sup> March.** After you have made your appointments you can choose to print or e-mail a confirmation.

On the day of your appointments, you need to re-login at the website address above. Approximately 10 minutes before your appointments are due to begin you will be able to join the video meeting room, where you can wait for your appointment(s).

We have attached with this letter a Video Call Information Guide for parents/carers to support you with using the 'parent booking' platform. We have also attached a separate guidance document to support the set-up for parents/carers to access the video call from different devices.

If you are unable to book at home, please email the school via [consultationevening@helsbyhigh.org](mailto:consultationevening@helsbyhigh.org) for assistance.

Yours sincerely

Dr Amy Pritchard-Roberts  
Deputy Headteacher

### **Additional Information**

#### **Internet Browser Compatibility:**

You must use one of the below device and internet browser combinations for the video meeting technology to work:

- **Apple iPhone/iPad (iOS 11+):** Safari
- **Android phone/tablet:** Chrome or Firefox
- **Linux computer:** Chrome or Firefox
- **Microsoft Surface:** Chrome or Firefox
- **Mac computer:** Safari, Chrome or Firefox
- **Windows computer:** Chrome, Firefox or Edge (Chromium)

#### **Troubleshooting Tips**

- If you cannot login please contact [consultationevening@helsbyhigh.org](mailto:consultationevening@helsbyhigh.org)
- The email address field entered is only used to send your appointment confirmation. If you have problems logging in, it will not be because of the e-mail address you entered.