

## **Helsby High School Summary of Governor Meetings Autumn Term 2019**

Helsby High School Governors have six committees which meet at least once a term. The full Governing Body also meets once a term. The main agenda items for each meeting included the items indicated below:

### **Full Governors - Monday 30<sup>th</sup> September 2019**

- Appointment of Clerk to the Governing Body.
- Appointment of co-opted Governors to the Governing Body.
- Election of Chair: Mrs Gail Fullbrook.
- Election of Vice Chair: Dr Andy Morley.
- Governor vacancies.
- Annual declarations.
- Committees – review structure and membership including Pay Panel.
- Governor links and those with special responsibilities.
- School Development Plan priorities for 2019-20.
- Policies.
- Artificial Grass Pitch update.

### **Achievement and Curriculum Committee – Monday 30<sup>th</sup> September 2019**

- Election of Chair: Mrs Gail Fullbrook.
- Committee Terms of Reference.
- GCSE Results 2019 including D students.
- Update on A Level Results 2019.
- Examination analysis and evaluation.
- School Development Plan.

### **Finance Committee – Tuesday 8<sup>th</sup> October 2019**

- Election of Chair: Mr Terry O'Neill.
- Committee Terms of Reference.
- Finance Update including 2018/19 outturn, projected 3 year budget and update on current financial year performance.
- Student Numbers including 6<sup>th</sup> Form.
- Update on Capital Spend.
- Annual Update on Bad Debts.
- Annual Update on School Funds (including Terms of Reference).
- Single item expenditures over £2,000.
- Policies.

### **Welfare & Safeguarding Committee – Monday 21<sup>st</sup> October 2019**

- Election of Chair: Mrs Gail Fullbrook.
- Committee Terms of Reference.
- SEND update.

- Attendance update.
- Behaviour including exclusions and support centre
- Engaging parents
- Counselling provision
- Safeguarding update including 'keeping children safe in education'.
- SDP Personal Development, Behaviour and Welfare
- Policies

### **Staffing Committee – Wednesday 23<sup>rd</sup> October 2019**

- Election of Chair: Mrs Fran Miller.
- Committee Terms of Reference.
- Summer Term Staff Absence Statistics.
- Update on Exit Questionnaires 2019.
- SDP/SES Effectiveness of Leadership & Management
- Policies
- Updates on Appointments/Vacancies/Staffing Changes for 2019-2020 (including temporary contracts)

### **Community Committee – Tuesday 5<sup>th</sup> November 2019**

- Election of Chair: Mrs Andrea Critchley.
- Committee Terms of Reference.
- Duke of Edinburgh scheme.
- Update on Community Engagement & Charities
- Social Media and Newsletter Update
- Primary school partnerships, including September 2019 intake
- Frodsham and Village Schools' Partnership (FAVSP) Update
- Helsby High School 70<sup>th</sup> anniversary celebrations.
- Policies, including alcohol on site.

### **Premises, Health & Safety Committee – Monday 11<sup>th</sup> November 2019**

- Election of Chair: Mr Andy Wheeler.
- Committee Terms of Reference.
- Premises Update including works completed, Site issues & DFC Update.
- School Improvement & Life Extension Plan.
- Lettings from September 2019.
- Health & Safety update.
- Artificial Grass Pitch Update.
- Policies.