



**Head Teacher:**  
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9 December 2019

Dear Parent/Carer

As the Christmas break approaches, I wanted to clarify some details about the arrangements for the end of term.

School closes at 12.45pm on Friday 20 December. The school day will be as usual but the school canteen will be serving a more extensive 'brunch style' menu as there will be no lunchtime service.

The day will be as follows:

Lesson 1	09.00 – 10.00
Lesson 2	10.00 – 11.00
Break time	11.00 – 11.30
Lesson 3	11.30 – 12.30
Lesson 4	12.30 – 12.45

Afternoon registration with lesson 4 teacher and then dismissal at 12.45

The school buses will depart at 12.55pm, 10 minutes after the school day ends. The finish time coincides with the timings of the public buses to Elton and Frodsham.

The last day of term is a Christmas jumper/ non-uniform day. As usual we will be collecting £1 per student charitable contribution for those students who wish to participate in non-uniform day. Money raised will be shared between: Chester Aid to the Homeless; Runcorn and District Foodbank (which covers the Frodsham area) and West Cheshire Foodbank (which covers Helsby and district). Students should bring their £1 on Thursday 19 December and hand it to their form tutor during morning registration.

The school canteen will be serving Christmas lunch on Wednesday 18 December. As last year, the canteen staff are selling tickets for £2.50 at lunchtime (1.45pm) for this until the end of this week. Christmas dinner comprises a traditional Christmas roast (turkey, gammon or Quorn), a dessert and a drink. Students will only be able to get a Christmas lunch with a ticket as accurate numbers are needed for catering purposes. A limited range of other food will be available on the day for students not choosing the Christmas lunch.

May I take this opportunity to wish you, and your families, a restful holiday and best wishes for 2020.

Yours faithfully

Mrs S Warburton  
Deputy Headteacher  
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