



December 2019

Dear Parents/Carers

Head Teacher:
Martin Hill B.SC. Hons, NPQH
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Year 9 Consultation Evening - Thursday 9 January 2020

The Parents' Consultation Evening will take place on Thursday 9 January 2020. We hope that we shall have the pleasure of welcoming you to school on that date to discuss your son's/daughter's academic and general progress with those members of staff who teach him/her. Your child will make appointments for you to see staff between 4.00 pm and 7.00pm. Students are encouraged to attend and take part in the discussions.

Along with subject staff; Mr Shelton, Progress and Pastoral Leader and members of the school Leadership Team will be available to discuss any general issues, which you may wish to raise. We will be asking your child to make the usual arrangements, ie, appointments of five-minute duration, ideally with a five-minute break to allow you to reach your next appointment on time. Appointments will take place in the School Hall, Break Out Space, Canteen and 'A1' classroom. We would ask all parents to respect the maximum of five minutes allocated per appointment.

To avoid disturbance during conversations, we would be most grateful if phones could be switched off. Thank you for your co-operation in this matter. Parents/Carers are advised that the coach park on the side of the school is now lit. If you have a temporary or permanent mobility problem and require special parking arrangements, please ring the school office and we will endeavour to meet your needs.

We do hope that you will be able to be with us on this important evening and that you will find it a productive occasion.

Please note that the KS4 Options Information Evening is on Wednesday 29 January 5.30pm - 7.30pm, and further information about this will be available on the school website and via email in due course.

We look forward to welcoming you on both evenings.

Yours sincerely,

A. Shelton (handwritten signature)

Mr A Shelton
Year 9 Progress and Pastoral Leader
X.....

(Please detach and return to Form Tutor)

Year 9 Consultation Evening: Thursday 9 January 2020

Name of Student Form

I acknowledge receipt of your letter. I/We will/will not be attending.

Signed Parent/Carer Date

