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July 2019

Dear Parent/Carer

Extra-Curricular Sports Fixtures

Your child may be given opportunities throughout their time at Helsby High School to participate in matches/tournaments/events and sometimes these can occur at short notice, e.g. if a team member drops out.

In order for us to keep you informed and to ensure the safeguarding of your child, please read this consent form carefully, sign and return the reply slip to Mrs Stickels, Year 7 Secretary by 19 July 2019. Please note that without this consent form, we will be unable to allow your child to participate in sports fixtures. Please contact me at school should you have any enquiries about this form.

Students are the responsibility of their parent/guardian once they have left the school premises after the fixture. Unless you tell us otherwise we will allow your child to leave the premises after the fixture to make their way home.

Parents/guardians should be aware that only the Group Leader is usually present on the minibus for an away fixture and that this person is commonly also the driver. There may be occasions where, upon student request, that students can be dropped off en-route to school.

For fixtures away from school, involving transportation, students are expected to remain seated with their seat belts fastened and to behave sensibly at all times.

Parents/guardians must ensure that school has up to date contact details.

In the event of a serious injury requiring hospital treatment, parents will be contacted as soon as possible by the Team Manager and given all the relevant facts. Priority will always be to get treatment for the child.

For minor injuries, First Aid treatment will be administered by an appropriate person and the student will be brought back to school with the team.

Dates for fixtures will be given to pupils by their Team Manager. The school has a comprehensive fixtures calendar which is updated on a regular basis. The calendar lists the venue and the teacher responsible for the students.

It is also the responsibility of the student to make sure the dates and timings of fixtures are recorded e.g. in their mobile phone in order that you too are aware of them.

I know how frustrating it can be for parents when matches have been cancelled at the last minute because of weather conditions or staffing problems, and I apologise for any inconvenience in advance. When matches are cancelled we do try to rearrange them as soon as possible.

We realise that for many students being part of a team is an important aspect of their school life. It is highly likely that students will, at some point, have to miss their normal timetabled lessons to participate in some sporting events. It is the student's responsibility to catch up with any missed work. Also, for this reason it is important that the student understands that his/her behaviour in lessons can influence their place on the team. They should be aware that failure to regularly do homework diligently may result in a temporary suspension from the team or that the class tutor prevents the student from missing their lesson.

Yours faithfully



P. Park
Department Leader of PE

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Please return to Mrs Stickels, Year 7 Secretary by 19 July 2019

Name of StudentForm

I have read and understand the information contained in this letter and understand that I am giving my consent for my child to participate in extra-curricular sports fixtures.

Medical conditions school should be aware of.....

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Signature (Parent/Guardian)Date