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4 March 2019

Dear Parents/Carers

**CAREERS CONVENTION – 20<sup>th</sup> March 2019**

On Wednesday 20<sup>th</sup> March 2019 Helsby High School will be holding its bi-annual Careers Convention, from 6.00pm to 8.30pm. This event is open to all students, parents and carers in Years 9, 10, 11 and the Sixth Form, and will provide an opportunity for you to meet and talk with representatives from a variety of organisations from areas including Business, Engineering, Manufacturing, Unformed Services, Further and Higher Education and the Arts.

Nearer the time each student will receive a formal invitation but I thought parents and carers would appreciate an early reminder of the event.

In order to maximise your contact time with the exhibitors and to manage the large number of visitors expected, we recommend, where feasible, to arrive at the following times:

- **6pm** - Years 11, 12 and 13
- **7pm** - Years 9 and 10

It is now a statutory requirement for schools to record student participation in Careers Education, Information, Advice and Guidance events. In order to facilitate this and speed up the registration process on the night we request that you complete the slip below and bring it with you. Registration desks will also available for anyone who needs to complete their slip on arrival. This may cause a slight delay in entering the event.

Yours sincerely



**Mrs S Warburton**  
Deputy Headteacher

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**Careers Convention 20<sup>th</sup> March 2019**

***Preferred arrival times:***

- **6pm** - Years 11, 12 and 13
- **7pm** - Years 9 and 10

Student Name: ..... Form .....

Number of parents/carers accompanying student:.....

***Please bring this slip with you to the Careers Convention in order to fast track your registration.***