

**Helsby High School
Governing Body Meeting
Monday 24 September 2018
5.00pm School Library**

Present

LA Governor	Mrs F Miller	
Parent Governors	Mrs A Critchley	
Staff Governors	Mr J Dowler Mrs D Jones Mr A Fuller	Headteacher
Co-Opted Governors	Mrs M Porter Ms G Fullbrook Mr C Jennings Mr T O'Neill	
Also Present	Mrs C Goodwin	Clerk
Apologies	Mrs S Warburton Mrs B Ratcliffe Mr A Gardiner Dr A Morley Mrs J Cawley-Gelling Mr I Devereux Roberts Mr A Wheeler	Deputy Headteacher Chair of Governors Associate Member

A welcome was given to new Parent Governor Mrs Andrea Critchley.

G18.00

Apologies

Apologies were accepted as above.

G18.01

Disclosures of Interest

Governors were asked to update a Disclosure of Information form and to advise Clerk of any changes.

G18.02

Election of Chair

The Clerk had received two nominations for Chair of Governors.

- i. That the term of office for the Chair of Governors should be for one year.
- ii. Mrs Brenda Ratcliffe was elected as Chair of the Governing Body for a period of one year.

Mrs Ratcliffe in absentia had advised Clerk that she would not wish to continue to be Chair of Governors beyond the academic year 2018-2019 and would welcome Governors who are interested in the Chairs role to contact her to discuss a succession plan.

Vice Chair agreed to contact those Governors not present at the meeting to share message above from Chair.

MPo

G18.03

Election of Vice Chair

The Clerk had received one nomination for Vice Chair of Governors.

- i. That the term of office for the Vice Chair of Governors should be for one year.
- ii. Mrs Mags Porter was elected as Vice Chair of the Governing Body for a period of one year.

- G18.04 **Committees**
a) Review Committee Structures and Membership of Committees including Pay Panel
b) Review the Link Table and Governors with special Responsibilities
c) Associate Members
- Resolved: All
Vice Chair of Governors asked the Governing Body to inform Clerk of any change requests. Particular reference was made to the need to fill the role of Safeguarding and GDPR link.
- G18.05 **Minutes**
To confirm and sign Part 1 minutes of the Full Governing Body Meeting held on Thursday 5 July 2018.
- Resolved:
That the minutes of the Full Governing Body Meeting held on Thursday 5 July 2018 be signed as a true and accurate record.
- G18.06 **Matters arising from the Minutes**
There were no matters arising.
- G18.07 **School Development Plan Priorities for 2018-19**
Headteacher presented SDP Strategic Paper v18.8.18 to Governors outlining key priorities for 2018-19 covering the following key areas:
- Outcomes
 - Quality of Teaching, Learning and Assessment
 - Personal Development, Behaviour and Welfare
 - 16-19 provision
 - Effectiveness of Leadership and Management
- Resolved: All
That the information be received. Feedback from Governors directly to Headteacher would be most welcome.
- G18.08 **Set Objectives for the Governing Body for the Year**
Chair directed Governors to review what the main objectives should be for the Governing Body for 2018-19.
- a) Raising Achievement – in particular Disadvantaged Students, Boys and SEND
 - b) Review School Status (including Academy Benefits)
 - c) Evaluate and review new Governor structure including Links
- Resolved:
a) To be discussed at Achievement & Curriculum meeting.
b) School Status to be revisited at July 2019 FGB.
c) As discussed at G18.04 with a particular emphasis on the induction, support and transition of the Governing Body and the new Headteacher in January 2019.
- Mr C Jennings arrived at 5.35 pm.
- G18.09 **Any other Business**
Governors wished to invite Mr M Hill to the Full GB Meeting in November 2018.
- Governor advised that the Pay Panel had met on 17 September 2018 and had agreed the Whole School Pay Policy and pay increases to teaching staff following Government recommendations. The Pay Panel will meet again on Wednesday 24th October 2018 and advise the FGB

accordingly on Wednesday 28th November 2018.

Actions	Whom	Date to be Completed
Vice Chair agreed to contact those Governors not present at the meeting to share message above from Chair. (Chair's role)	MPo	asap
Vice Chair of Governors asked the Governing Body to inform Clerk of any change requests to committees or link departments.	All	Asap
Governors to feedback regarding the SDP directly to Headteacher.	All	asap