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Dear Parent/Carer

Enclosed with this letter are some important documents which we all hope will help your son/daughter to settle at Helsby High School from September and assist you and your son/daughter to become familiar with the school's routine. The documents are: -

1. **PARENTS' BOOKLET** - starting secondary school. This is intended to help you and your child familiarise yourselves with our routines.
2. A letter about **SCHOOL ATTENDANCE**.
3. A **READING LIST**.
4. **BEHAVIOUR for LEARNING POLICY and CODE OF CONDUCT**.
5. **HEALTHY EATING** leaflet.
6. An introduction to the **SMART CARD** system.
7. Information on **UNIFORM** and **GENERAL APPEARANCE**.
8. **PRIVACY NOTICE**.
9. **EXTRA-CURRICULAR SPORTS FIXTURES** letter

A copy of the Pupil's Booklet and a Plan of the school will be given to the pupils on the first day of term.

We look forward to welcoming your child in September and to working with you to help your son/daughter make the best possible start to a successful school career at Helsby High School.

Yours sincerely

C Simmonds (Ms)

Key Stage Leader Year 7 & Year 6 Transition