

Student leader Job Description

Class of 2019

Who can become a student leader?

Student leaders are the school's role models. If you are a student with an excellent record of behaviour, attendance, punctuality and uniform then you are a suitable candidate. If you are someone who has had problems previously in school but have worked through these please do not be put off from applying as every student will be judged on their individual merit.

You should like working with and talking to younger students and be able to build good working relationships with staff. You should want to make a lasting impact at school and be involved in decision making.

Pupils are expected to:

- Be visibly committed to the school community and ethos i.e. your conduct and appearance should provide a consistently positive role model for others
- Meet high standards of politeness, courtesy, appearance, attendance and punctuality
- Carry out regular duties as required
- Be prepared to give up some of your free time to attend meetings and/or events at lunchtime and after school
- Work as part of a team and be prepared to listen to others
- You may have to work with people who are not necessarily your friends and who may not agree with your ideas

Student leader tasks:

- A small group will form an editorial committee to prepare the year book and work with Mrs Turner to deliver the yearbook
- A small group will work with Mrs Turner to prepare for the end of Year Eleven Prom and Celebration Assembly
- A larger group of student leaders will be work with Ms Simmonds and new Y7 Year Leader to support induction events for new Year 7 intake.
- Eight individuals will work with the new Year 7 Year Leader and will be attached to Year 7 forms to help the new pupils settle into the school.
- Small teams will work with Mrs Turner and will support school events such as; Consultation Evenings
- A small group will work with Mr Cooney (Charity) and be very active in fundraising for the School Charity
- As well as fundraising for Charity, student leaders will have to fundraise to subsidise the Year Book and Prom. These student leaders will also collect money from forms for own clothes days. This group will work with Mrs Turner.
- A small group will be work with Mr Howe (KSL) to support student voice initiatives.

How many Student leaders are required?

- Approximately 24 students will be selected

Why should I apply?

- Take part in a student leader training course delivered by external provider in Manchester
- Student leaders can make significant contributions to the school community
- Student leaders can make and influence decisions on Year Book, Prom, Mentoring programs and Charity initiatives in school
- Student leaders will take part in interviewing new staff and contributing to student voice
- Student leaders will be given positive references from their Year Leader
- Student leaders can include the experience and skills in job applications
- Student leaders can use their role to form part of the evidence for their D of E award

Criteria for Selection

- Motivation to help others (students and staff)
- Motivation to support school initiatives (during school and after school - where required)
- Commitment to completing tasks/duties
- Ability to work as a team
- Proven role model to younger students
- Previous history of good conduct & behaviour
- Positive/ improved attendance
- Understand which student leader team would most suit skill sets/enthusiasm and be able to discuss this during interview
- Demonstrate the ability to turn an 'idea' into reality i.e.; a charity initiative or a new mentoring program with new Y7 students
- ALL candidates must have a focus on the school leader team they wish to support

When can I apply?

- During **May 2018**, Year 10 students will have an assembly introducing the student leader program
- Form tutors will subsequently show a presentation highlighting the key requirements and benefits of becoming a student leader
- Prior to completing an application, students can speak with Year Leader Mrs Turner (E10)

How do I apply?

Complete your form electronically and email it to studentleaderapplication@helsbyhigh.org.uk or print out the application form, complete it, and hand it in to Mrs Turner in E10 or via your form tutors.

What happens next?

- All students will be told if they have been short listed or not
- The short-listed candidates will be invited for interview
- The interview will be approx. 20 minutes and will involve a selection of staff from the Year 10 team
- Following the interview any unsuccessful candidates will be spoken to on a one to one basis
- Chosen student leaders will be announced within the following 7-10 days

Any further questions please email nturner@helsbyhigh.org.uk.