

Helsby High School

Provider Access Policy

Introduction

This policy statement sets out the school's arrangements for managing the access of providers to students at the school for the purposes of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

Student entitlement

Students in years 7-13 are entitled:

- To find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point.
- To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options evenings, assemblies and group discussions and taster events.
- To understand how to make applications for the full range of academic and technical courses.

Management of provider access requests

Procedure

A provider wishing to request access should contact our Department Leader for Work Related Learning: Andrew Shelton Telephone: 01928 723551; Email: ashelton@helsbyhigh.org.uk

Opportunities for access

As indicated in the appendix, a number of events, integrated into the school careers programme, will offer providers an opportunity to present information to students and/or their parents.

Please speak to our named Department Leader for Work Related Learning to identify the most suitable opportunity for you, having made reference to the facilities offered below.

The school policy on safeguarding indicates that regular visitors to the school would be expected to have a recent DBS check provided by their employer. Occasional visitors would need to be accompanied by a member of the Helsby High School staff at all times whilst in the building.

Facilities

When it is agreed between Helsby High School and the provider that an in-school presentation or meeting with students is appropriate, the school will make an appropriate sized hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Department Leader for Work Related Learning or a member of their team. AV materials may need to be submitted in advance so that they can be checked to ensure content is appropriate and uploaded to the school network.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at Reception, this will be displayed in the Careers Section of the school library, which is available to students at lunch and break times.

Helsby High School reserves the right to determine the most appropriate forum for each provider to share information with its students.

Appendix

	Autumn Term	Spring Term	Summer Term
Year 7		Faraday Challenge at Daresbury Laboratory (organised by the Institution of Engineering and Technology)	Career Choices Extended Registration – Form Tutor session looking at a range of career choices 2 Allocated PSHCE lessons on Careers/Employability Skills
Year 8			Career Choices Extended Registration – Form Tutor session looking at a range of career choices. 3 Allocated PSHCE lessons on Careers/Employability Skills. Activities Day – Urenco (focusing on engineering careers and team building), Smallpiece trust (focusing on STEM careers) and what’s my line (various careers)
Year 9	Liverpool University, Science and Maths trip (understanding our universe and STEM careers)	5 Allocated PSHCE lessons on Careers/Employability Skills. Go4SET – science project Essar Make it Enterprise Challenge Information Evening for Parents re. post-14 options Individual or group IAG sessions	Career Choices Extended Registration – Form Tutor session looking at a range of career choices Teen Tech Trip (Apprenticeships/STEM Careers)

	Autumn Term	Spring Term	Summer Term
Year 10	<p>6 Allocated PSHCE lessons on Careers/Employability Skills/ Post 16 options.</p> <p>Information from local providers of post 18 education and work based training representatives</p> <p>Individual or group IAG sessions</p> <p>Breakfast meetings with representatives from various STEM industries (30 min career talks)</p>	<p>Bi-annual Careers Convention with over 60 guest exhibitors; including FE & HE providers, apprenticeship providers and local and national employers.</p> <p>Information from local providers of post 18 education and work based training representatives</p> <p>Individual or group IAG sessions</p> <p>Breakfast meetings with representatives from various STEM industries (30 min career talks)</p>	<p>Individual or group IAG sessions</p> <p>Daresbury Laboratory Accelerator science trip</p> <p>STEM residential with RAF (careers in Engineering for Girls, RAF)</p> <p>URENCO Make-It Enterprise Challenge</p>
Year 11	<p>6 Allocated PSHCE lessons on Careers/Employability Skills/Post 16 options.</p> <p>Information from local providers of post 16 education and work based training representatives</p> <p>Information Evening for Parents re. post 16 options</p> <p>Post 16 taster sessions</p> <p>Local FE college "Going to College/ Apprenticeships" Talk</p> <p>Taster day at local FE college</p> <p>Individual or group IAG sessions</p>	<p>Bi-annual Careers Convention with over 60 guest exhibitors; including FE & HE providers, apprenticeship providers and local and national employers.</p> <p>Study Skills & Future Destinations Evening</p> <p>Information from local providers of post 16 education and work based training representatives</p> <p>College visits for potential NEET students</p> <p>Individual or group IAG sessions</p> <p>Lunchtime drop in sessions to support college/ apprenticeship applications</p>	<p>Individual or group IAG sessions</p> <p>Inspire course (3-day residential) STEM degrees and Careers</p> <p>Faraday Challenge at Daresbury Laboratory, which was organised by the Institution of Engineering and Technology</p>

	Autumn Term	Spring Term	Summer Term
Year 12 & 13	<p>Assemblies – HE and higher apprenticeship applications, UCAS</p> <p>Post 18 Options assembly/Gap Year (Projects abroad)</p> <p>Individual or group IAG sessions</p> <p>Work experience placements</p>	<p>Bi-annual Careers Convention with over 60 guest exhibitors; including FE & HE providers, apprenticeship providers and local and national employers.</p> <p>Assemblies – HE and higher apprenticeship applications, UCAS</p> <p>Individual or group IAG sessions</p> <p>Work experience placements</p>	<p>Going Further Day'. Annual event for Yr12 students with HE/ apprenticeship and career guest speakers and workshops.</p> <p>Headstart (5-day residential) specific STEM courses experience</p> <p>UCAS Application Evening</p> <p>Individual or group IAG sessions</p> <p>Work experience placements</p>