

**Helsby High School
Governing Body Meeting
Monday 18 September 2017
5.00pm School Library**

Present

LA Governor	Mrs F Miller	
Parent Governors	Ms J A R Hunt Chambers Mr A Wheeler Dr A Morley	
Staff Governors	Mr J Dowler Mrs D Jones Mrs K Lindop	Headteacher
Co-Opted Governors	Mrs B Ratcliffe Mr C Jennings Mr T O'Neill Mr A Gardiner	Chair of Governors
Also Present	Mrs C Goodwin	Clerk
Apologies	Ms G Fullbrook Dr A Reeves Mr I Devereux Roberts Mrs J Cawley-Gelling Mrs M Porter	Associate Member

G17.00 **Apologies**
Apologies were accepted as above.

G17.01 **Disclosures of Interest**
The following information was offered by Governors:

Dr A Morley - Governor at Helsby Hillside
Mrs F Miller – Governor at Alvanley & Manley Primary School
Mr C Jennings – Involved with Frodsham Football Club
Mrs K Lindop Governor at Upton High School
Ms J Hunt Chambers Governor at Frodsham C of E Primary
Mr T O'Neill Governor at Helsby Hillside Primary

G17.02 **Election of Chair**
The Clerk had received one nomination for Chair of Governors.

- i. That the term of office for the Chair of Governors should be for one year.
- ii. Mrs B Ratcliffe was elected as Chair of the Governing Body for a period of one year.

G17.03 **Election of Vice Chair**
The Clerk had received one nomination for Vice Chair of Governors.

- i. That the term of office for the Vice Chair of Governors should be for one year.
- ii. Mrs M Porter was elected as Vice Chair of the Governing Body for a period of one year.

- G17.04 **Committees**
 a) Review Committee Structures and Membership of Committees including Pay Panel
 b) Review the Link Table and Governors with special Responsibilities
 c) Associate Members
- Resolved: All
 Chair of Governors asked the Governing Body to inform Clerk of any change requests.
- G17.05 **Minutes**
 To confirm and sign Part 1 minutes of the Full Governing Body Meeting held on Monday 3 July 2017.
- Resolved:
 That the minutes of the Full Governing Body Meeting held on Monday 3 July 2017 be signed as a true and accurate record.
- G17.06 **Matters arising from the Minutes**
 Referring to agenda item G16.70 Headteacher informed Governors that a financial update will be provided at the next Full Governing Body Meeting on Wednesday 29 November and following the GB Finance Committee meeting on Wednesday 4 October 2017.
- Resolved:
 Finance update to be received at Full GB Meeting on Wednesday 29 November 2017.
- G17.07 **Set Objectives for the Governing Body for the Year**
 Chair directed Governors to review what the main objectives should be for the Governing Body for 2017-18.
- Raising Achievement – in particular Pupil Premium, Boys and SEND
 - Review School Status (including Academy Benefits)
 - Evaluate and review new Governor structure including Links
- Resolved: All
Clerk
 Chair advised Governors to review and reflect on the DfE 'Governors Competency Framework'. Clerk to email to all Governors.
- G17.08 **Ratification of the restructure of SLT**
 Governors were presented with a proposal to restructure the SLT at Helsby High School, which had previously been discussed and ratified at the GB Staffing Committee on Wednesday 17 May 2017.
- Resolved:
 That the information be received. Governors agreed to adopt proposed model from January 2018.
- G17.09 **Term Dates 2018-19**
 Governors were presented with draft Holiday Dates for the academic year 2018-19 for consideration.
- Resolved: Clerk
 That the information be received and the dates approved. Clerk to arrange for agreed dates to be uploaded to school website.
- G17.10 **Any other Business**
 Chair of Governors advised that the Pay Panel are due to meet on Friday 22 September to consider the Whole School Pay Policy effective from 1 September 2017 and to review the 2017-18 Pay Award for

Teaching Staff. Pay Panel will seek to ratify the Whole School Pay Policy.

Resolved:
That the information be received.

Actions	Whom	Date to be Completed
Chair of Governors asked the Governing Body to inform Clerk of any change requests.	Clerk to receive updates. Clerk to email reminder to Governors.	Completed 19.9.17
Chair advised Governors to review and reflect on the DfE 'Governors Competency Framework'. Clerk to email to all Governors.	All Governors Clerk to email document.	By next Full GB 29.11.17 Clerk emailed document 19.9.17
Clerk to email to all Governors Competency Framework.	Clerk	Completed 19.9.17
Clerk to arrange for agreed holiday dates to be uploaded to school website.	Clerk	Completed 19.9.17