



John Dowler B.Sc. Hons, NPQH
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4 May 2017

Dear Parents/Carers Year 12,

I am writing to you regarding the arrangements for the forthcoming exam season.

Study leave

Study leave for Year 12 begins on **Monday 15 May** and runs until **Friday 9 June**. During this period, lessons will not run, with the exception of BTEC courses in Business, IT and the Level 3 course in Criminology. Students should attend lessons in these subjects where possible and practical. Students are, of course, welcome to come and study in school during the study leave period. We request that they sign in and out of school using their ID badges. In the event of a student having an AS exam after the study leave period, then we will grant extra study leave only for the afternoon prior to a morning exam, or the morning of an afternoon exam.

Internal exams

In order to allow students to prepare as fully as possible for external AS levels, the internal end of year exams for Year 12 will take place in the week of Monday 12 June. I have attached a copy of the internal exam timetable to this letter. Students will only take an internal exam in a subject where they are not sitting the external AS level exam. In the event of an internal exam clash or any other issue, please contact me as soon as possible so that an alternative time and date can be arranged on an individual basis. It is crucial that students prepare well for the internal exams, as they will give an indication of a student's suitability to continue the course at A-level in Year 13.

Please do not hesitate to contact me at school if you have any further queries about any aspect of the Year 12 exams.

Yours sincerely

I Duffell (Mr)
Director of 6th Form



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Year 12 summer internal exam timetable – 2017

Date and time	Exam	Location
Monday 12 June 3:20pm	History Paper 1 Economics paper 1 PE	Main Hall
Tuesday 13 June 3:20pm	Drama Geography PE Business Paper 1	Main Hall
Wednesday 14 June 3:20pm	English Literature Economics Paper 2	Main Hall
Thursday 15 June 3:20pm	Business Paper 2 History Paper 2	Main Hall