

7 January 2016

Dear Parents/Carers

Year 9 Consultation Evening - Tuesday 26 January 2016

There will be a Parents' Consultation Evening on Tuesday 26 January. Pupils will make appointments for you to see staff between **4.30 pm and 7.30pm** I hope that we shall have the pleasure of welcoming you to school on that date to discuss your son's/daughter's academic and general progress with those members of staff who teach him/her. **Pupils are encouraged to attend and take part in the discussions.**

Mr Callaghan, Year 9 Leader will be available on the evening for any urgent issues. Members of the Leadership Team will also be available to discuss any general issues which you may wish to raise. We will be asking your child to make the usual arrangements, ie, appointments of five minutes duration with a five minute break to allow you to reach your next appointment on time. Interviews will be in the Sports Hall and the School Hall. Subject teachers will have the latest information on your child's interim assessment and progress review. We would ask all parents to respect the five minutes allocated.

To avoid disturbance during interviews, we would be most grateful if mobile telephones could be switched off. We would appreciate your co-operation in this matter. Parents/Carers are advised that the coach park on the side of the school is now lit. If you have a temporary or permanent mobility problem and require special parking arrangements, please ring the school office and we will endeavour to meet your needs.

I do hope that you will be able to be with us on this important evening and that you will find it a productive occasion.

Please note that the KS4 Options Evening is on Wednesday 10 February 5.30pm - 7.30pm, further information will be available on the school website.

We look forward to welcoming you on both evenings.

Yours sincerely



Mr J Callaghan
Year 9 Leader

Mr P Howe
KS3 Leader

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(Please detach and return to Form Tutor)

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Name of Pupil Form

I acknowledge receipt of your letter of 7 January 2016. I/We will/will not be attending.

Signed Date