



Governors received reports from the following Committees.

Resolved:

- Finance Committee Minutes from Monday 19 January 2017 agreed as a true and correct record and signed
- Welfare and Safeguarding Committee Minutes from Wednesday 25 January 2017 agreed as a true and correct record and signed
- Staffing Committee Minutes from Monday 6 February 2017 agreed as a true and correct record and signed
- Achievement & Curriculum Committee Minutes from Monday 13 February 2017 agreed as a true and correct record and signed
- Premises Committee Minutes from Wednesday 8 March 2017 agreed as a true and correct record and signed

Clerk advised that minutes from the GB Community Committee on Monday 13 March were to follow.

Clerk

G16.39

**Matters Arising from the Minutes**

- Referring to agenda item P16.17 on the Premises Minutes of 8 March 2017 Governor asked why the application for the introduction of an SEN hub had been withdrawn?

- ✓ SBM advised Committee that the SENDCO had withdrawn the application from the site improvement plan due primarily to financial reasons.

Resolved:

That the information be received. SBM to ask SENDCO if the plan for an updated hub needs to go on the 5-year school improvement plan.

SBM

G16.40

**Schools Bulletin – January 2017**

Chair encouraged Governors to read pages 8 & 9 regarding Official Competency Framework for Governors.

Resolved:

That the information be received.

All

G16.41

**Manual of Internal Procedures (MIFP) & Schools Financial Value Standard (SFVS)**

School Business Manager sought confirmation from Governors that amendments to the Schools Financial Value Standard (SFVS) suggested at the Finance Committee meeting on 19 January 2017 be approved. SBM also advised Governors that the Manual of Internal Procedures (MIFP) had been completed and once signed by the Chair of Governors is to be returned to the LA by 31 March 2017.

Resolved:

That the information be received. Governors agreed to the updates/amendments to the SFVS.

G16.42

**2016-17 School Budget Update**

School Business Manager presented a report outlining the following:

- Budget setting and carry forward from 2015-16
- Actual expenditure using the 2015-16 carry forward
- Income 2016-17
- Expenditure 2016-17
- Carry forward 2016-17

Governor asked Committee if they should consider continuing to make cuts incrementally or have a more radical approach. The Governors agreed that from April 2018 a more radical approach may be needed if the NFF proposals aren't more favourable.

Resolved:

That the information be received. Further updates to the budget to be discussed at the GB Finance Committee Meeting on 19 April 2017. Governors to consider different approaches to cuts to budget. Clerk to email to all Governors idea submitted following recent staff consultation. Chair suggested a separate meeting next term to discuss further.

SBM  
All Govs.  
Clerk

G16.43 **School Development Plan (SDP) and School Evaluation Summary (SES) for 2016-17 Update**

Headteacher informed Governors that access to the SDP & SES will be available via a secure link from the end of April 2017.

Resolved:

That the information be received. If Governors would like a copy before then please contact the Clerk.

G16.44 **School Status Update**

Chair reflected upon the recent visit from Neston High School to discuss Academy Status.

Resolved:

That the information be received. Governors agreed to discuss further at the next Full GB meeting.

G16.45 **Student Achievement & Progress**

Deputy Headteacher provided Governors with an update since the last Achievement and Curriculum meeting of 13 February 2017 entitled 'Summary of Final Outcomes'.

The update covered KS5, KS4 and KS3 and also a year 11 progress update which included English Class of 2017 Progress Actions, Maths Class of 2017 Progress Actions, GCSE Science Class of 2017 PPE (including an evaluation of overall student progress, M/F gap, Disadvantaged and SEND student's progress and gap and next steps to address any underachievement.

- Governor asked if between November and February did the English Department feel that progress was 'on course'?
- ✓ Deputy Headteacher advised that based on February performance the data is 'fairly accurate' as it has been moderated with other schools although with a new syllabus it is difficult to compare with the same time last year.

Resolved:

That the information be received.

Assistant Headteacher provided Governors with a report entitled 'Pupil Premium Action Plan 2016-17'. The report included details of Pupil Premium Funding, Closing the Gap information, Priorities and 5 key objectives namely: Teaching and Learning, Attendance, Curriculum, Wider outcomes and Pastoral.

Governor suggested that attendance administration issues had been on the agenda for a long time.

Deputy Headteacher advised that ongoing monitoring and measures were in place to continue to improve attendance, particularly amongst PP students.

Resolved:  
That the information be received. Link Governors to Pupil Premium to conduct a link visit before end of summer term. Any Governors who wish to receive further information to contact Clerk. Headteacher gave thanks to Assistant Headteacher for conducting reviews

Assistant Headteacher left the meeting at 6.10 pm.

G16.46

### **Curriculum Updates**

Deputy Headteacher advised Governors that work is under way to create the new timetable for 2017-18.

Resolved:  
That the information be received. Update to be provided at next meeting.

SPa

G16.47

### **Headteachers Report**

Headteacher presented to Governors a report which included the following:

- Student Numbers on Roll
- Attendance
- Exclusions
- Safeguarding
- Budget/Finance
- Staffing
- Partnerships
- Community Links
- Promotion and Marketing
- Events
- Educational Visits
- Premises/Health and Safety

Headteacher referred Governors to the extensive list of visits that school conducted which may be in jeopardy going forward when the school budget is taken into consideration.

Deputy Headteacher remarked how this may regrettably affect Pupil Premium and Disadvantaged students the most.

Headteacher gave thanks to Governors for their valuable contribution in supporting visits which helped to reduce the cost of employing cover teachers. Thanks were also given to those involved with the recent PEX panel.

Governor gave thanks to those involved with the recent Spring Clean event.

Governor reported how well behaved the students were on a recent trip to the UCAS event.

Resolved:  
That the information be received. SBM informed Governors of various ways in which successes and thanks were shared with staff.

G16.48

### **Summary of Governors Meetings Spring Term 2017**

Chair presented Summary of Governors meetings for the Spring Term 2017. Clerk confirmed summary will be uploaded to school website.

Resolved:  
That the information be received.

G16.49

### **Link Visits by Governors – Record of Visits plus summary**

Link Governors to English, Maths and Science presented their recent Link Visit reports to Governors. Headteacher encouraged Governors to inform Clerk of any Link Visits that are arranged in advance.

Resolved:  
That the information be received.

G16.50

**National Funding Formula Consultation and LA Forum Update**

Governor provided a copy of the minutes from the recent meeting of the Local Governors Association Forum regarding the National Fairer Funding Formula. He advised that Governors and HHS had been very proactive in meeting with local MP, writing letters to parents and MP, completing online Government Consultation and we now await outcome of lobbying.

Resolved:

That the information be received. Further update to be provided at next meeting.

G16.51

**Staff Well Being Update**

Governors advised Committee that the Staff Well Being group had met to discuss a whole school questionnaire surrounding the topic of staff well-being. The questionnaire aims to recognise how we can achieve a good work/life balance and/or signpost staff in the right direction. Measurements of how the questionnaire is to be analysed is yet to be established. The group are to meet again on Friday 24 March to discuss further.

Mr J Deakin informed Governors of a successful programme of events that had been running at Bishops High School for a number of years.

Resolved:

That the information be received. An update to be provided at the next meeting. Governor to contact Mr Deakin to seek further information regarding the staff well-being events programme.

MPo

G16.52

**Policies**

Chair presented to the Full Governing Body the following policies:

Governors Allowances Policy and Lettings Policy – ratified at Finance Committee Meeting on 19.1.17

Attendance Policy, Anti Bullying Policy, Policy on the use of Reasonable Force, Young Carers Policy - ratified at Welfare & Safeguarding Committee Meeting on 25.1.17

Complaints Policy – ratified at Staffing Committee Meeting on 6.2.17

BTEC Registration and certification Policy ratified at Achievement & Curriculum Policy on 13.2.17

Security Policy and Procedures – ratified at Premises Committee on 8.3.17

Resolved:

That the above policies be adopted by the Full Governing Body. School Business Manager suggested to Governors that the review dates on some statutory and non-statutory policies be reviewed.

Resolved:

That the information be received. Governors agreed to update review dates that were at their discretion following the Government guidelines. Clerk to inform sub committees which policies came under their area and provide a table.

Clerk

G16.53

**Any Other Business**

Chair advised that Mrs G Cairns had stepped down from her role as Associate Member. Thanks were given for her many years of support to Helsby High School and her participation on the Governing Body.

<b>Actions</b>	<b>Whom</b>	<b>Date to be Completed</b>
Clerk advised that minutes from the GB Community Committee on Monday 13 March were to follow.	Clerk	Completed. To be brought to next Full GB
to ask SENDCO if the plan for an updated hub needs to go on the 5-year school improvement plan.	SBM	For next meeting
Chair encouraged Governors to read pages 8 & 9 regarding Official Competency Framework for Governors.	All	asap
Governors to consider different approaches to cuts to budget	All	asap
Clerk to email to all Governors idea submitted following recent staff consultation.	Clerk	completed
Chair suggested a separate meeting next term to discuss further.	Clerk to arrange	Before next full GB Meeting
Curriculum update to be provided at next meeting.	SPa	Before next full GB meeting