



**John Dowler B.Sc. Hons, NPQH**  
**Headteacher**

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25 January 2017

Dear Parent/Carer

**Re: AS and A Level Business Tutor2U Revision Conference, 23 March 2017**

We are pleased to announce that we are organising an educational trip to Manchester for our Y12 and Y13 students who are studying Business. Tutor2U offer one day intensive revision courses which in the past have found extremely useful. In addition to attending the lectures, students are given a useful workbook that they can use for future revision. We appreciate that there is a significant cost to the trip, as we have to cover transport as well as the ticket entry, especially for students also studying Economics. However, we do feel this would benefit your son/daughter and highly recommend they attend.

We will be travelling to Manchester by coach. Leaving school at 9:00am and returning for 4:00pm. Please can you ensure that appropriate arrangements are made for students to get home from school as we will be returning **after school hours**. During the day, students will be accompanied by teachers, one teacher with the Y12 lectures and another with the Y13s. Lunch is not provided, but there are many eateries nearby for students to purchase food.

If you would like to reserve a place for your son/daughter, please return the slip below with the payment of £34.50 to the finance office by Tuesday 31 January. We are asking parents for a voluntary contribution towards the cost of the visit as without such contributions the trip cannot run. If you would like your child to participate, but will have difficulty in contributing, please let me know.

Yours faithfully

A handwritten signature in black ink, appearing to read 'E. Dougherty', written in a cursive style.

E Dougherty (Mrs)  
Business Studies and Economics Department



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**Please return payment slip to The Finance Office by Tuesday 31 January 2017**

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Name of Student: ..... Form: .....

I do / do not give my permission for my son / daughter to attend the above trip.

**I will make provision to collect my son/daughter at 4.00pm.**

Signed: ..... (Parent/Carer) Date: .....

Emergency Contact No: .....Home Tel No: .....

I enclose cash/cheque (payable to Helsby High School)	£34.50
I have paid online	Date.....

Medical Information (include any allergies or currently prescribed medication)  
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**If a student has asthma, can parents/carers please make sure that their child has his/her inhaler with them for the visit**