



**Headteacher:**  
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10 January 2017

Dear Parents/Carers

**Year 9 Consultation Evening - Tuesday 31<sup>st</sup> January 2017**

The Parents' Consultation Evening will take place on Tuesday 31<sup>st</sup> January. We hope that we shall have the pleasure of welcoming you to school on that date to discuss your son's/daughter's academic and general progress with those members of staff who teach him/her. Your child will make appointments for you to see staff between **4.30 pm and 7.30pm. Students are encouraged to attend and take part in the discussions.**

We will both be in attendance on the evening, although teaching two Year 9 classes each means our additional time will be limited. However, members of the school Leadership Team will also be available to discuss any general issues which you may wish to raise. We will be asking your child to make the usual arrangements, ie, appointments of five minutes duration, ideally with a five minute break to allow you to reach your next appointment on time. Conversations will take place in the Sports Hall and the School Hall. Subject teachers will have the latest information on your child's interim assessment and progress review. We would ask all parents to respect the maximum of five minutes allocated per appointment.

To avoid disturbance during interviews, we would be most grateful if phones could be switched off. Thank you for your co-operation in this matter. Parents/Carers are advised that the coach park on the side of the school is now lit. If you have a temporary or permanent mobility problem and require special parking arrangements, please ring the school office and we will endeavour to meet your needs.

I do hope that you will be able to be with us on this important evening and that you will find it a productive occasion.

**Please note that the KS4 Options Evening is on Wednesday 15 February 5.30pm – 7.30pm, and further information will be available on the school website and via email in due course.**

We look forward to welcoming you on both evenings.

Yours sincerely

*Nicola Turner. P Howe*

Mrs N Turner  
Year 9 Leader

Mr P Howe  
Assistant Headteacher

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(Please detach and return to Form Tutor)

**Year 9 Consultation Evening - Tuesday 31 January 2017**

Name of Student ..... Form .....

I acknowledge receipt of your letter of 10 January 2017. I/We will/will not be attending.

Signed ..... Date .....



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